Unit 104: Employability in the construction and built environment sector

# Worksheet 2: Finding a job (learner)

**Task 1**

Research local and national organisations, microbusiness, SME and large companies and the work they carry out such as building and maintaining roads, bridges, houses, extensions and walls. These could be local, national or global. As a starting point look at:

<https://www.designingbuildings.co.uk/wiki/Types_of_construction_organisation>

<https://www.constructionplacements.com/types-of-construction-companies/>

**Task 2**

1. You will need to use a range of resources to research job opportunities, including newspapers, websites, trade magazines etc. Look in a range of resources to start a job search. Think about matching your own skills and achievements to the jobs you find. Use the table below to record your findings; an example has been given to start you off.
2. Find out how to sign up to different organisations’ job alert systems (e.g. *Indeed* alerts).
3. If you don’t already have one, create an appropriate email address you could use to apply for jobs.

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| **Type of role** | **Research method** | **Salary** | **Type of contract** | **Conditions** |
| *For example: Electrician* | *Daily Telegraph* | *£32k* | *1-year fixed term* | *Must be flexible to work nights and weekends* |
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